



February 2019

From: Far East Council

To: All 2020 Council Expedition for Philmont Trek Potential Participants

Subject: Payment and Refund Policy

Welcome! As a member of the Far East Council's 2020 Philmont Expedition you are about to embark on an adventure that you will remember for a lifetime. **The council has been awarded a 12-Day Expedition, 16-28 July 2020. The total amount of participants is set at 20 (youth and adults).** Registering your interest for the Trek can be done by visiting [The Expedition payment schedule](#) is outlined below. Payments must be made at the council stores by the dates indicated. Any Expedition member registering after any of the below dates will be responsible for making all payments that were due prior.

1st payment = \$100 per person – due 15 April 2019

2nd payment = \$462.50 per person – due 15 September 2019

3rd payment = \$462.50 per person – due 1 February 2020

4th payment = Only if determined by the Expedition leadership as needed to cover the cost of Expedition items, hotel, and transportation expenses.

The Philmont Refund Policy states “All fees are non-refundable, nor may they be applied to the balance of fees if the size of the Expedition is reduced”. If an individual has signed up to attend and then finds he or she cannot attend, a refund may be processed by the local council only if they have a replacement Expedition member. Individual refund requests should be submitted to the council staff advisor.

The Council started the planning process in 2018 by signing a legal agreement that requires non-refundable installment payments to Philmont by specific dates. Once a person commits to the council Expedition they have locked out that position to other potential applicants. No refunds will be given unless a replacement for that specific position is found. New applicants are not considered replacements until the Expedition is full.

The council and Expedition leaders will attempt to remind Expedition members when payments are coming due; but it is the responsibility of the individual to ensure payments are made by the due dates unless other arrangements are made with the council coordinator. Failure to make scheduled payments could result in the slot be forfeited.

Your Expedition Leader will be identified in the near future and will be your first point of contact for questions. Again, welcome to the Far East Council's 2020 Philmont Expedition! You are in for an adventure of a lifetime!

Sincerely

Darrin W. Nicholson,
Assistant Scout Executive
Philmont 2020 Staff Advisor
darrin.nicholson@scouting.org

**HOW TO MAKE PAYMENTS TO THE FAR EAST COUNCIL
FOR THE 2020 Philmont Trek**

1. In person at either council store on Okinawa
2. Via telephone during normal store hours using a credit card (3% surcharge applies)

Okinawa Store: 10am – 1pm, Mon/Tue/Weds, Thursdays 10am-1pm, unless there is District Roundtable or District Committee Meeting (see calendar), then 4pm-7m.
- In Japan: 098-971-9013; Outside Japan: +81-98-971-9014; DSN: 646-9014

3. Sending a U.S check, or International Check or money order (US Dollars) via mail

Far East Council
Unit 35049
FPO AP 96373

4. Via Wire Transfer, please darrin.nicholson@scouting.org for wire account information. The sender is responsible for all wire fees.
5. Filling out the FEC Credit Card authorization form on the next page.

**BOY SCOUTS OF AMERICA
2020 PHILMONT TREK PAYMENT
Far East Council #803**

One Time Credit Card Payment Authorization Form

Sign and complete this form to authorize The Far East Council to make a one time debit to your credit card listed below. By signing this form, you give us permission to debit your account for the amount indicated on or after the indicated date. This is permission for a single transaction only, and does not provide authorization for any additional unrelated debits or credits to your account.

*** There is a 3% service charge for all transactions***

2020 PHILMONT TREK FEES: EMAIL to okinawastore@fareastcouncil.org

1st payment = \$100 per person – due 15 April 2019

2nd payment = \$462.50 per person – due 15 September 2019

3rd payment = \$462.50 per person – due 1 February 2020

This Payment is for: _____ Unit _____

Please complete the information below:

I _____ authorize **Boy Scout of America, FEC** to charge my credit card
(full name)
account indicated for _____ on or after _____.
(amount) (date)

Account Type: <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover	
Cardholder Name _____	
Account Number _____	
Expiration Date _____	
Billing Address _____	Phone# _____
City, State, Zip _____	Email _____
CVV2 (3 digit number on back of Visa/MC) _____	

SIGNATURE _____ DATE _____

I authorize the above named business to charge the credit card indicated in this authorization form according to the terms outlined above. This payment authorization is for the goods/services described above, for the amount indicated above only, and is valid for one time use only. I understand that there is a **3% service charge**, for each transaction. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; so long as the transaction corresponds to the terms indicated in this form.