



Far East Council Summer Camps 2018 Staff Application Process

STAFF EXPECTATIONS OVERVIEW

Summer camp is a time for scouts to make great progress in their individual Scouting goals, reinforce the practice of the patrol method, and develop as a youth-led functioning group. It is also a time of fun bonding with other Scouts and Leaders. As a staff member, your first responsibility is to provide an environment of fun and excitement where scouting skills and principles can be practiced and enjoyed.

As a staff member, your focus will be to set a positive and energetic tone to make the camp a memorable experience for all Scouts, and provide a setting where fun and learning can be obtained. You will also be expected to enhance your own skills while learning what it truly takes to be servant leaders. Serving on staff is a great opportunity to learn from adults, other staff members and even the Scouts attending camp. Provide positive feedback, a friendly smile, encouragement and guidance to all you work with to make this event one of the highlights of the year. Your Camp Management Team,

Don Olsen
Scout Executive

Darrin Nicholson
District Director

Rob Davis
Senior District Executive

Tawny Browning
District Executive

THE APPLICATION PROCESS

STEP 1: As part of submitting this form, you are required to read and acknowledge the *FEC Camp Code of Conduct* on the last page of this booklet, sign and return with your application.

STEP 2: Complete required Harassment Prevention Training. All staff members are required to complete this online training prior to camp.

1. Click on the following link to access the training classroom:
<http://el.lawroom.com/bsaregistration.aspx>
2. Using the drop down boxes, enter or select the required information. For Far East Council camps, please select 'AP' as State, then select 'Far East Council, FPO (803)'.
3. When the required fields have been completed you will be directed to the required training course.
4. Complete the training course and print the certificate of completion.
5. You will need to scan and email a copy of the certificate of completion along with your application.

STEP 3: Obtain at least two reference letters using the attachment in this application packet

STEP 4: Complete the application on the following page. Please fill out the information to the best of your ability. This form will help us understand who you are, so please feel free to provide as much information as you are comfortable with. Just click in the space after the colon and type your answers. More than one line responses are okay when needed, and the form will automatically adjust. **Submitting a form does not constitute that you have been accepted as a staff member; you will be notified if selected.** Send applications to:

Camp Dragon: darrin.nicholson@scouting.org

Camp Tama: tawny.browning@scouting.org

Camp Tiger: robert.davis@scouting.org

Asia Camp: RHathway@habitat.org

CAMP STAFF APPLICATION

I am applying to serve as staff at the following camp(s). (You can apply for more than one)

Camp Dragon (Okinawa) 2-8 April 2018	Tama Hills (Japan) 18-24 June	Camp Tiger (Korea) 18-24 June	Asia Camp (Mongolia) 29 July – 5 August
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Applicant Information

Full Name:

Name you prefer to be called:

Age you will be at camp:

Scout Rank:

Phone Number:

Email Address:

Parent's Email Address:

City or Base Where you Live:

Scouting Information

Unit Registered With:

Current Position:

Unit Leaders Name:

Years in Scouting:

Scouting Strengths:

Scouting Weaknesses:

Previous Camp Staff Experience:

Other Relevant Training (i.e. Red Cross, NYLT, Lifeguard, etc):

Non-Scouting activities or hobbies you are involved with:

Other Information (NOTE: Fields will expand automatically)

How do you like to communicate with others (Facebook, Twitter, texting, phone, etc):

Please explain why you want to be on Summer Camp Staff:

Describe what talents you have that will benefit the Summer Camp:

Describe what you would like to personally accomplish or gain at Summer Camp:

I understand by applying for Camp Staff, that I will be required to attend camp staff training sessions that will be conducted through different sessions leading up to the camp. I also understand that I may be required to arrive at camp up to 72 hours prior to finalize camp development training and set up the camp (Staff training schedule and arrival times will be determined by the Camp or Program Director).

I understand that I/we are responsible for transportation and costs to get to and from training sessions and camp staff report time if my youth is selected (training sessions leading up to the camp will mostly be available through online meetings).

Signature of Applicant

Signature of Parent/Guardian (under 18)

FEC CAMP STAFF CODE OF CONDUCT

Thoroughly read and understand this code of conduct before signing. Staff will be selected based on their qualifications in character, camping skills, physical and personal fitness, and leadership skills and for what they can contribute to the staff. By signing you agree to abide by this code of conduct as a condition of participation. There is no way to include all inappropriate issues so you will be expected to use good judgment and ask a leader when in doubt.

- I will be guided by the Scout Oath and Scout Law and will abide by local, national and camp laws and rules in my actions.
- I will set a good example by keeping myself clean in words and presentable in appearance. I will keep my living area and gear neat and clean. I will wear the BSA Full Field Uniform (Shirt, Shorts/Pants, Socks, Belt) when required and will abide by Staff uniform standards while at camp.
- I will attend all scheduled programs and participate as required to provide assistance as needed or requested by staff and camp leaders.
- I agree to follow the camp check in and check out procedures.
- I will label my personal gear before coming to camp.
- I understand that I am required to have a complete BSA Official Uniform for camp.
- I agree to follow the principles of leave no trace.
- I understand that possession or consumption of alcoholic beverages, tobacco or the misuse of drugs is strictly prohibited. I agree not to use any of these substances during the week of camp. In the case of tobacco I understand that if I am not in violation of local laws and off camp property I may consume these as long as no scouts are present and it does not affect my job.
- I will be honest in my dealings with everyone. I will not gamble in any form. I will be a peacemaker and attempt to defuse any situation before it may escalate into a fight. I understand that dishonesty, gambling and fighting are violations of this agreement.
- I understand that possession of fireworks of any kind is prohibited.
- I will respect the property of others. If I break an object through misuse I know I may be held responsible for replacement. I will not hold the BSA, Council or staff responsible for my own property if it should be lost, broken or stolen.
- I will use camp equipment for the purposes it was intended and I agree to return promptly all equipment once work is finished.
- I will follow the youth protection guidelines and will promptly report any violations. Where at all possible I will work with a buddy.
- Hazing has no place in scouting. I will prevent gauntlets, belt lines or similar physical punishment or rites. I will not engage in inappropriate physical contact (pushing, shoving, wrestling, etc.) and will report any inappropriate physical contact I observe to the program and camp director immediately.
- I will respect diversity –whether the differences are in physical characteristics, language, or personal perspective.
- I have the responsibility not to engage in behavior that discriminates or harasses in any way, including race, color national origin, sex, religion, age, disability, etc.
- I will comply with this code of conduct and I acknowledge that any violation may result in expulsion from camp at my own expense. I further understand that all decisions will be final.

Signature: _____

Date: _____

Parent signature (if a minor): _____

Date: _____

FAR EAST COUNCIL 2018 STAFF REFERENCE FORM

_____ is applying for a position on _____ (camp name) camp staff at one of the Far East Council camps. Staff members are responsible for providing quality programs to Boy Scouts and adult leaders.

We would greatly appreciate your evaluation of this applicant, please complete this form at your earliest convenience and send it to one of the following below. You can also paste the below questions into an email and send your answers.

Camp Dragon: darrin.nicholson@scouting.org

Camp Tama: tawny.browning@scouting.org

Camp Tiger: robert.davis@scouting.org

Asia Camp: RHathway@habitat.org

How long have you known this applicant? _____

What, in your estimation, is this person's greatest ability? _____

What, in your estimation, might be this person's weakness? _____

Do you know of any reason this applicant could not serve in a camp leadership role? Yes_____ No_____

If yes, please explain: _____

Please place an (X) under the phrase that best describes this applicant.

	More than Satisfactory	Satisfactory	Less Than Satisfactory
Dependability			
Initiative			
Role Model			
Cooperation with peers			
Leadership			
Attitude			
Common Sense			
Oral Expression			
Integrity			

Final Recommendation:

_____ Highly Recommend

_____ Recommend

_____ Do Not Recommend

Your Name: _____

Best way to contact you (email or phone #) _____